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Dear Employee,

As you know, Mount de Sales Academy and the Archdiocese of Baltimore have a commitment to maintaining the trust of the faithful by providing our children and youth with safe environments characterized by healthy relationships. With our longstanding commitment in mind, Mount de Sales Academy uses *Shield the Vulnerable*, a compliance management system that allows all parishes and schools to facilitate compliance with archdiocesan and school child protection requirements for all employees and volunteers who work with minors. This program was adopted by the Archdiocese of Baltimore in 2014.

Because of our continuing commitment to our children and youth, the policy requires that volunteers with substantial contact with minors, all employees, and all clergy renew this safe environment training (Protect the Children : STAND) every five years. All employees are required to complete the training and participate in updated training every five years thereafter. Mount de Sales will accept current STAND certification from your parish if received in the past year.

The statement of policy and the code of conduct are posted on the Mount de Sales website and all employees and affiliates of Mount de Sales are required to read this policy and code of conduct and to meet the requirements stated in the documents.

Thank you for your service to Mount de Sales Academy and especially for your commitment to the children and youth. Please contact Toni Carter, our screening coordinator, if you have any questions.

Peace of Christ,

Sister Mary Thomas, O. P.
Principal
Mount de Sales Academy