



## Technology Summer Checklist

Below you will find a small checklist of items that need to be completed prior to attending your Technology Orientation at the beginning of the school year. You can also access this checklist, with clickable links, on the MDSA Technology page of the website, <https://www.mountdesalesacademy.org/academics/technology>

Videos and written directions for how to complete the following tasks can be found on the right-hand side of the Technology page on the Mount de Sales website:

- [Install Microsoft Office](#)
- [Install LanSchool](#)
  - o Please be sure to read the directions and/or watch the video in order to ensure that LanSchool is properly installed
- [Change the name of your computer](#)

Other important tasks that you may want to complete before the start of school:

- Choose an appropriate screen saver, desktop background, and/or profile picture
- Install an Antivirus program
- [Familiarize yourself with OneNote](#)
  - o A tutorial can be found on the Technology page of the Mount de Sales website